

Job Description



Job Title:	Internship in Human Rights and advocacy		
Cluster:	Geneva		
Salary:	CIVICUS offers a monthly internship stipend of USD 1200 or the statutory minimum amount prescribed in the country where the intern is based, whichever is higher.	Contract Type:	Fixed Term 6 Months full time Feb-July 2021
Location:	For this recruitment, CIVICUS greatly encourages applications from suitable candidates from the Global South and the African continent in particular.		
Reports to:	Lisa Majumdar		
Direct Reports:	None		
Job Role			
Role Overview:	The GVA hub intern will gain experience in human rights from the perspective of a global civil society organisation. The intern will also gain first-hand experience of the Human Rights Council over the course of two Council sessions, from pre-session preparation through to post-session follow-up, and of other UN mechanisms. After this internship, the intern will have gained skills in human rights law, research, writing, civil society and diplomacy.		
Areas of Responsibilities	Key Activities		
Advocacy	<ul style="list-style-type: none"> Attend meetings, including Human Rights Council sessions, coordination meetings and procedural meetings, and take notes to inform strategy Assist with drafting advocacy materials, including statements Follow resolution negotiations 		
Research	<ul style="list-style-type: none"> Research relevant documents, resolutions and reports for the session to inform advocacy Track Human Rights Council voting Engage in research relating to other human rights bodies and mechanisms as needed 		
Event support	<ul style="list-style-type: none"> Provide organisational and communication support for side events and webinars organised by CIVICUS 		
Communications	<ul style="list-style-type: none"> Support CIVICUS's communications team with coverage of the Council, including pre- and post-session newsletters Track CIVICUS engagement at the Council Assist in drafting the reports for members and staff 		
Administration	<ul style="list-style-type: none"> Administration support as needed 		
Person Specification			

Job Description



Education, Language & Qualifications	<ul style="list-style-type: none">• Master's in Political Science, International Relations, International Law or equivalent.• Must be fluent in English. Other UN languages desirable.
Essential Knowledge, skills and Experience	<ul style="list-style-type: none">• Knowledge of human rights• Research skills• Report writing• Communication skills• Microsoft office, google docs
Desirable Knowledge, skills and Experience	<ul style="list-style-type: none">• Good communication• Enthusiastic and eager to learn• Strong belief in the human rights and the role of civil society