

Job Description



Job Title:	Civic Space Researcher		
Cluster:	Civic Space Research		
Salary:	USD 35011 (excluding benefits)	Contract Type:	12 months (Renewable)
Location:	Remote		
Reports to:	Civic Space Cluster Lead		
Direct Reports:			
Job Role			
Role Overview:	<p>The Researcher will play a critical role in the work of the Civic Space Research Cluster, by designing and supporting overall research approaches of the cluster and through in-depth data analysis of the CIVICUS Monitor research outputs. In addition, will provide support for the design and implementation of the System for an Enabling Environment for Civil Society (SEE), including the design and implementation of EE methodology and Early Warning System.</p>		
Areas of Responsibilities	Key Activities		
Research	<ul style="list-style-type: none"> • Contribute to the continued development of the CIVICUS Monitor's methodology as well as advise on existing and new tools to enhance the quality of the Civic Space Research cluster's primary research. • Support the identification, planning and implementation of the cluster's research outputs, including country and thematic reports. • Support the quantitative and qualitative data analysis for the Cluster's major publications in cooperation with Research Advisor. • Work across the organisation to advise on the analysis and use of CIVICUS Monitor data for CIVICUS' publications. This includes ensuring the CIVICUS Monitor's data is utilised to creatively shape and inform CIVICUS' advocacy and research outputs. • Support the development of the System for an Enabling Environment for Civil Society (SEE), by supporting the research of additional EE indicators and best practices for data collection. • Contribute to the development of early warning methodology 		
Managing of partners relations	<ul style="list-style-type: none"> • Create tools to effectively monitor partners inputs and qualitative analysis. • Support the management of partners for the System for an Enabling Environment for Civil Society (SEE) • Provide research advice and associated support to partners • Ensure coordination with the CIVICUS Monitor team and SEE partners when relevant 		
Person Specification			

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Education, Language & Qualifications	<ul style="list-style-type: none">• Diplomas/degrees in the following domains preferred:<ul style="list-style-type: none">• Economy• Sociology• International relations• Political Science
Essential Knowledge, skills and Experience	<ul style="list-style-type: none">• At least five years of professional experience undertaking research on human rights.• Highly proficient in Microsoft Office Suite, especially Excel.• Excellent research and analytical skills.• Excellent report writing and documentation skills in English• Ability to analyse complex sets of information and reveal trends• An understanding of international human rights frameworks related to fundamental freedoms of association, peaceful assembly and expression.• Strong interpersonal skills and ability to work as part of a diverse, virtual team.• Well-organised, with the ability to work independently.
Desirable Knowledge, skills and Experience	<ul style="list-style-type: none">• Experience on quantitative and statistical analysis, including data management and original data analysis, including data cleaning and visualisations• Experience creating visualisations using Tableau or Flourish• Experience undertaking high-quality field research.• Experience interviewing witnesses and survivors of human rights violations, and government officials.• Knowledge of additional languages will be an asset.