

Job Description



Job Title:	Civic Space Research Intern		
Cluster:	Civic Space Research		
Salary:	USD 1200 pm stipend	Contract Type:	4 months
Location:	Remote work		
Reports to:	Civic Space Cluster Lead		
Direct Reports:	n/a		
Job Role			
(The Job Role explains what would be required of the role; with a summary of the role (role overview) and then the key responsibilities with relevant activities expected for each)			
Role Overview: (Please write a single paragraph that gives three to five details applicants will find most exciting about the job.)	The role aims to support the strengthening of the Monitor’s global research collaboration, in particular, to support the implementation of the Monitor’s civic space incident tool, an analysis tool that aim to record the details of each of the civic space incidents that are published on the Monitor and overall data analysis ahead of the publication our report People Power Under Attack.		
Areas of Responsibilities (Please list the key responsibilities for this role in about 6 key performance areas)	Key Activities (Please list all the key activities under each responsibility in no more than 5 bullet points. Ensuring that they are specific to the key performance area)		
Research and data analysis	<ul style="list-style-type: none"> • Support the implementation of the Monitor’s civic space incidents tool • Lead the data entry and record the civic space incidents • Other tasks related to the furtherance of CIVICUS research on civic space, as assigned 		
Support the development of partners relations	<ul style="list-style-type: none"> • Support the strengthening of the Monitor’s research partner collaboration, particularly planning of the annual retreat • Support the identification of partners knowledge and information needs 		
Communications	<ul style="list-style-type: none"> • Support the team communication strategy and information sharing though social media and other platforms 		
Person Specification			
(Please outline the key qualifications, languages required for the role followed by about 10 essential criteria and 2-3 desirable criteria – these need to be measurable and are usually used to do the initial longlist/shortlist for the role)			
Education, Language & Qualifications	<ul style="list-style-type: none"> • Pursuing or completed bachelor’s degree in international relations, political science, or a related field • Excellent written and spoken English. 		
Essential Knowledge, skills and Experience	<ul style="list-style-type: none"> • Knowledge or experience conducting research on human rights • An understanding of international human rights frameworks related to fundamental freedoms of association, peaceful assembly and expression. 		

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Desirable
Knowledge, skills
and Experience

- Proficiency in any UN language is desirable