

Job Description



Job Title:	Civic Space Research Officer: Americas region		
Cluster:	Civic Space Research		
Salary:	USD 37 000 per annum (including benefits)	Contract Type:	12 Months Fixed Term
Location:	Remote		
Reports to:	Civic Space Cluster Lead		
Direct Reports:			
Job Role			
Role Overview:	A researcher to support the continued publication of high-quality daily content on the CIVICUS Monitor platform and to support the strengthening of the Monitor's global research collaboration. In addition, to advance the civic space research agenda at CIVICUS through contributions to periodic research papers, analysis of trends and continued tracking of violations and abuses.		
Areas of Responsibilities	Key Activities		
Research	<ul style="list-style-type: none"> • Coordinate and supervise the publication of between three and five daily updates on the CIVICUS Monitor site and manage partners relations. • Provide editing and feedback for content submitted to the CIVICUS Monitor by Research Partners • Contribute to the identification, planning and implementation of research papers on civic space. • Conduct structured interviews with in-country civil society contacts. • Other tasks related to the furtherance of CIVICUS research on civic space, as assigned. 		
Communications/advocacy	<ul style="list-style-type: none"> • As required, speak about CIVICUS research to external audiences during online or in-person meetings or conferences. • Coordinate with the CIVICUS Communications teams to ensure maximum visibility for posts on the CIVICUS Monitor. • Coordinate with the CIVICUS advocacy team to ensure a clear connection between Monitor content and CIVICUS advocacy efforts and support the implementation of advocacy strategies, when applicable • Promote the Monitor through social media and other channels as appropriate. 		
Person Specification	CIVICUS is looking for an energetic candidate with research experience, specifically related to the freedoms of association, peaceful assembly and expression and a real passion for the work of civil society organisations and human rights defenders.		

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Education, Qualification	Degree Diploma
Essential Knowledge, skills and Experience	<ul style="list-style-type: none"> • Candidates must have between three and five years experience doing research on civic space issues, ideally in the Americas region. • In addition, diplomas/degrees in the following domains will be taken into account, although are not mandatory for this position: <ul style="list-style-type: none"> ○ Political science ○ Law ○ Sociology ○ International relations ○ Development. • Competence with a wide range of languages – these can be either UN or non-UN languages – is considered a strong asset, competence in Spanish is required. • Good understanding of global civil society, human rights and development issues and trends, particularly in Europe and/or Central Asia • An understanding of international human rights frameworks related to fundamental freedoms of association, peaceful assembly and expression. • Basic computer literacy, with any web-based publication experience an advantage. • Previous experience of drafting documents, preferable in English • Strong interpersonal skills and ability to work as part of a diverse team. • Well-organised, with the ability to work independently. • Ability to analyse complex sets of information and reveal trends. • A commitment to improving respect for human rights.
Desirable Knowledge, skills and Experience	<ul style="list-style-type: none"> • Preference for candidates with practical hands-on experience and/or understanding of working with civil society organisations or human rights defenders • A good communicator – someone with a passion for advancing the cause of civil society and human rights.