

Frequently Asked Questions (FAQ): ICSW 2025 Volunteer Programme

Your Guide to Volunteering for International Civil Society Week 2025

General Information

Who or what is CIVICUS?

<u>CIVICUS</u> is a global alliance of activists, change-makers and civil society actors, working to strengthen citizen action and civil society throughout the world. Our vision is to enable a worldwide community of informed, inspired, committed citizens tackling the challenges facing humanity.

We build solidarity among activists across borders and network and resource civil society around the world. We produce timely and cutting-edge knowledge and analysis and build narratives. Our advocacy focuses on creating open spaces, lasting systems change, and including groups often discriminated against.

What is International Civil Society Week (ICSW) 2025?

Co-hosted by CIVICUS and <u>Asia Democracy Network</u>, ICSW 2025 is a global celebration that brings together activists, thought leaders, practitioners, and organisations from across the world to share ideas and co-create solutions for the pressing issues we collectively face. Volunteers are at the heart of this gathering and help make it a truly special event. The last ICSW took place before the Covid-19 pandemic, in Belgrade, back in 2019. So needless to say, we are excited! Find out more via <u>the website</u>.

Volunteer Programme Overview

Why does ICSW need volunteers?

Volunteers are the lifeblood of ICSW. Your energy, dedication, and unique perspectives help shape a welcoming and dynamic atmosphere for everyone involved. Together, we make the event buzz with excitement and meaning – and help with all the little behind the scenes tasks that help things run smoothly.

What are the main objectives of the ICSW 2025 Volunteer Programme?

The programme hopes to:

- Gather an enthusiastic and diverse group of volunteers
- Offer chances to learn, grow, and connect with others
- Build a strong sense of community and shared purpose
- Appreciate and celebrate each volunteer's contribution

Application and Recruitment

When and how can I apply to become a volunteer?

The call for volunteers opens in August 2025 and remains open for three weeks. You can easily apply through our online application form: https://nam.dcv.ms/Wydo4hbb50

What information do I need to provide in my application?

We'll ask for your contact details, a short statement about what motivates you, any relevant experience, your interests, spoken languages, availability, agreement to our policies, and if you need any support or accessibility accommodations. Please note: travel and accommodation aren't covered and you will need to confirm that you can cover your own costs.

Who can apply to volunteer at ICSW?

If you're passionate about positive social change and committed to ICSW's values (like inclusivity, diversity, and respect) you're encouraged to apply. You don't need previous volunteering experience, but being a good communicator and a team player is important. There is no upper age limit, as long as you are 18 or older, we welcome you to apply!

Is previous volunteering experience required?

No, not at all! What matters most is enthusiasm, reliability, open-mindedness, and a readiness to work with an international team.

Are there any language requirements?

We do ask that you can communicate in English. If you speak Thai, French, or Spanish as well, that's a great bonus!

Will travel or accommodation be provided?

Unfortunately, we're not able to provide any travel support or accommodation, so please keep that in mind when you apply. It is also mandatory to be fully covered by travel insurance or by the Universal Coverage Scheme for Thai nationals.

How are volunteers selected?

We have a fair and open selection process, including reviewing applications, shortlisting, possible follow-up questions, and final decisions. We look for diversity, motivation, dedication, and the potential for a positive impact.

Will I receive feedback on my application?

Yes! Every applicant will hear back from us, because we want everyone to have a positive and inclusive experience.

Training and Engagement

What kind of training or preparation will I receive?

If you're selected, you'll take part in a series of interactive online sessions focused on team-building, civic space, capacity building, and event logistics. We do our best to schedule these to suit different time zones. Participation in at least one of these sessions is mandatory.

Will there be any pre-event community engagement?

Absolutely! We'll keep in touch with regular updates and provide an online space where you can meet and chat with fellow volunteers before the event begins.

Onsite Experience

What happens during onsite orientation?

We'll welcome you with a thorough orientation session the day before the Youth Assembly. You'll get a tour of the event, receive your volunteer kit, and take part in fun team-building activities so you'll feel confident and ready. The onsite training is mandatory.

Roles and Responsibilities

What roles are available for volunteers?

There are several teams you might join, like:

- Registration and Welcome Team
- Session Support Team
- Logistics and Operations Team
- Communications and Social Media Team
- Speaker and VIP Liaison Team

What does a typical schedule look like?

Before the event: you'll join online training and engagement sessions.

During event week: you'll attend orientation, help with daily tasks, and rotate through different roles.

A typical day: starts with a morning check-in, a midday catch-up, and an evening debrief. Expect to volunteer 4–6 hours a day, but you'll have time for breaks and to enjoy parts of the event too!

Will I be assigned a specific role?

Yes, we'll assign you based on your interests and the needs of the event, making sure you're set up for success.

Recognition and Impact

How will my contribution be recognised?

Your hard work won't go unnoticed! You'll receive a formal certificate, and we love to give shout-outs on social media and with thank-you notes. After ICSW, we hope to share inspiring stories from volunteers, too.

What can I expect to gain from volunteering?

Volunteering with ICSW is a fantastic opportunity for meaningful engagement, professional development, and building new skills and friendships across the global civil society community.

Participation Agreement

What are the expectations for volunteers?

We ask that you fulfil your assigned roles, participate in trainings, follow our code of conduct, keep information confidential, and help foster an inclusive and supportive event. You'll get the full participation agreement if you're selected.

What if I need to withdraw from volunteering?

If something comes up and you can't volunteer, just let our coordinators know as soon as possible so we can adjust plans smoothly.

In Case of an Emergency

Is there anything important I should know, in case of an emergency?

Of course, we hope that nothing bad happens, but in the worst-case scenario, we need to be prepared!

- It is mandatory for all volunteers to be fully covered by insurance, or by the Universal Coverage Scheme for Thai nationals.
- All selected volunteers will need to submit their emergency contact details and provide proof of their insurance/health coverage.

Emergency numbers:

Tourist police: 1155 (English speaking)

- General police: 191

- Ambulance/medical emergency: 1669

- Ambulance in Bangkok: 1724